



# Brighton & Hove City Council

## FORWARD PLAN

HOVE TOWN HALL  
HOVE  
BN3 3BQ  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Brighton & Hove City Council Forward Plan November to February

The Forward Plan sets out decisions that the Cabinet, or an individual Cabinet Member intends to take over the following four months. The Plan is updated each month and republished and can be obtained from [Brighton & Hove City Council Forward Plan](#) or via e-mail at [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

The Council is required to publish notice of all key decisions at least 28 days before they are taken.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £1,000,000; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by Cabinet. This additional information is provided to inform local residents of all matters to be considered.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). The Cabinet agenda containing all the reports being considered will be published 5 clear days before the meeting. Copies of the agenda and reports for meetings are available on the Council's web site. For further details on the time of meetings and general information about the Plan please contact Anthony Soyinka, Head of Democratic Services at Hove Town Hall, Norton Road, Hove, BN3 3BQ, or telephone 01273 291006 or send an e-mail to [anthony.soyinka@brighton-hove.gov.uk](mailto:anthony.soyinka@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered please contact the named contact officer for the item concerned.

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Date decision to be taken	Title and brief summary of decision	Key Decision Yes/No  Details of any exemption	Decision-Maker  Edition of Forward Plan when first appeared	Details of any consultation  List of documents to be submitted to the Decision Maker	Lead Officer
<b>OCTOBER 2024</b>					
17/10/24	<p>All Wards <b>The Brighton &amp; Hove Fairness Fund and Household Support Fund</b></p> <p>Report on the deployment of the Fairness Fund and Household Support Fund to support communities and low income households experiencing poverty and the cost of living crisis, together with proposed allocation of the next tranche of the Household Support Fund.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>17 September 2024</p>	<p>Significant consultation undertaken with third sector partners and other key stakeholders.</p> <p>Report, other documents may be submitted</p>	<p>Nigel Manvell nigel.manvell@brighton-hove.gov.uk</p>

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17/10/24	<p>All Wards <b>Targeted Budget Management (TBM) 2024/25: Month 5 (August)</b></p> <p>To note 2024-25 in-year financial performance to Month 5 (August), approve any capital variations, reprofiling or new schemes, agree any exceptional financial measures, and agree any new reserves.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>17 September 2024</p>	<p>Report, other documents may be submitted</p>	<p>Jeff Coates Jeff.coates@brighton-hove.gov.uk</p>

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17/10/24	<p>All Wards <b>Procurement of External Legal Services Framework</b></p> <p>This report proposes the re-procurement of a framework agreement to enable the Council to access external legal advice at preferential rates and to our specified standards. It is a joint Procurement with Surrey County Council, East Sussex County Council, West Sussex County Council and others which is therefore attractive to bidders because of its scale and reach.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>17 September 2024</p>	<p>Report, other documents may be submitted</p>	<p>Adrian Conley adrian.conley@brighton-hove.gov.uk, Elizabeth Culbert elizabeth.culbert@brighton-hove.gov.uk, Sabina Cherevichenko Sabina.Cherevichenko@brighton-hove.gov.uk</p>

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17/10/24	<p>All Wards <b>Options for the re-procurement of Advocacy services for adults</b></p> <p>This report seeks delegated approval to conduct a procurement process and award the contract for the provision of advocacy services for adults who lack capacity, are detained in hospital under the Mental Health Act, have difficulty taking part in their social care assessment or review, or safeguarding enquiry, want to make a formal NHS complaint, or need advocacy support with any other health or social care issue.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>17 September 2024</p>	<p>Engagement survey run in August 2024 for people in city who have used community advocacy services.</p> <p>Report, other documents may be submitted</p>	<p>Heather Barfoot heather.barfoot@brighton-hove.gov.uk</p>

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17/10/24	<p><b>All Wards Housing Allocations Policy</b></p> <p>This report seeks delegated approval to adopt changes to the Council's Housing Allocations Policy – the policy for determining who has priority for social housing in Brighton &amp; Hove and how it is allocated – following a review policy and a 14-week public consultation.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>16 August 2024</p>	<p>Undertaken already, see YourVoice.</p> <p>Report, other documents may be submitted</p>	<p>Paul Cooper paul.cooper@brighton-hove.gov.uk, Luke Harris Luke.Harris@brighton-hove.gov.uk</p>
17/10/24	<p><b>Devils Dyke Hotel</b></p> <p>This report seeks approval to extend the current lease for Devils Dyke Hotel on new terms</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>17 September 2024</p>	<p>Report, other documents may be submitted</p>	<p>Jessica Hamilton jessica.hamilton@brighton-hove.gov.uk</p>

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17/10/24	<p><b>Devils Dyke Hotel (Exempt Category 3)</b></p> <p>This report seeks approval to extend the current lease for Devils Dyke Hotel on new terms. Confidential supplement to the Part One report.</p>	<p>Yes</p> <p>Fully exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Cabinet</p> <p>17 September 2024</p>	<p>Report, other documents may be submitted</p>	<p>Jessica Hamilton jessica.hamilton@brighton-hove.gov.uk</p>
17/10/24	<p>Moulsecoomb &amp; Bevendean; Coldean &amp; Stanmer <b>3 Moulsecoomb Way, Brighton</b></p> <p>This report report seeks approval to extend the current lease for 3 Moulsecoomb Way, Brighton on new terms.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>17 September 2024</p>	<p>Report, other documents may be submitted</p>	<p>Russell Hallows-Smith russell.e.smith@brighton-hove.gov.uk</p>

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17/10/24	Moulsecoomb & Bevendean; Coldean & Stanmer <b>3 Moulsecoomb Way, Brighton (Exempt)</b>	Yes  Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet  15 October 2024	Report, other documents may be submitted	Russell Hallowes-Smith russell.e.smith@brighton-hove.gov.uk
<b>NOVEMBER 2024</b>					
14/11/24	All Wards <b>Corporate Systems Improvement</b>  This report provides an update on plans and proposals to update and improve the council's core HR, Finance and Payroll systems.	Yes  Open	Cabinet  15 October 2024	Report, other documents may be submitted	Nigel Manvell nigel.manvell@brighton-hove.gov.uk

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14/11/24	<p>All Wards <b>Open Spaces Events Programme 2025</b></p> <p>This report presents the proposed Open Spaces Events Programme and Strategy 2025.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>15 October 2024</p>	<p>Report, other documents may be submitted</p>	<p>Ian Baird ian.baird@brighton-hove.gov.uk</p>
14/11/24	<p>All Wards <b>The Future of Homewood College</b></p> <p>This report provides a summary of the responses to the statutory consultation on the proposed closure of Homewood College and makes a recommendation informed by the consultation.</p>	<p>No</p> <p>Open</p>	<p>Cabinet</p> <p>15 October 2024</p>	<p>Report, other documents may be submitted</p>	<p>Richard Barker richard.barker@brighton-hove.gov.uk</p>

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14/11/24	<p>Patcham &amp; Hollingbury <b>Patcham Court Farm</b></p> <p>This report considers options for the disposal of Patcham Court Farm.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>15 October 2024</p>	<p>Report, other documents may be submitted</p>	<p>Jessica Hamilton jessica.hamilton@brighton-hove.gov.uk</p>
14/11/24	<p>Patcham &amp; Hollingbury <b>Patcham Court Farm (Exempt)</b></p>	<p>Yes</p> <p>Fully exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Cabinet</p> <p>15 October 2024</p>	<p>Report, other documents may be submitted</p>	<p>Jessica Hamilton jessica.hamilton@brighton-hove.gov.uk</p>

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<b>DECEMBER 2024</b>					
05/12/24	<p>All Wards <b>School Admission Arrangements 2026-27</b></p> <p>This report seeks permission to undertake a consultation on proposed school admission arrangements to take effect from September 2026.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>15 October 2024</p>	<p>Report, other documents may be submitted</p>	<p>Richard Barker richard.barker@brighton-hove.gov.uk</p>
05/12/24	<p>All Wards <b>Targeted Budget Management (TBM) 2023/24: Month 7 (October)</b></p> <p>A forecast on the council's 2024/25 revenue and capital budgets as at Month 7 - October.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>7 November 2024</p>	<p>Report, other documents may be submitted</p>	<p>Jeff Coates Jeff.coates@brighton-hove.gov.uk</p>

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05/12/24	<p>All Wards <b>City Parks Service Standards 2025/26</b></p> <p>This report sets out the recommended policy framework for Cityparks and Phase 1 of service improvements from 25/26.</p>	<p>Yes</p> <p>Open</p>	<p>Cabinet</p> <p>7 November 2024</p>	<p>Report, other documents may be submitted</p>	<p>Robert Walker robert.walker@brighton-hove.gov.uk</p>
05/12/24	<p>All Wards <b>Fair and Inclusive Update Including Pay Gap Reports</b></p> <p>This report provides an annual update looking back at progress made in 2023/2024 to make the council a fairer and more inclusive employer, and also includes the gender, ethnicity and disability pay gap reports for 23/24, with recommended actions to focus on going forward.</p>	<p>No</p> <p>Open</p>	<p>Cabinet</p> <p>7 November 2024</p>	<p>Report, other documents may be submitted</p>	<p>Kenneth Simpson kenneth.simpson@brighton-hove.gov.uk</p>

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05/12/24	<p>All Wards <b>Council Plan Performance Update</b></p> <p>This report asks Cabinet to note the mid-year progress update in relation to Council Plan priorities and to note the council's identified strategic risks and the actions being taken to mitigate these in line with Council's Risk Management Framework.</p>	<p>No</p> <p>Open</p>	<p>Cabinet</p> <p>7 November 2024</p>	<p>Report, other documents may be submitted</p>	<p>Rima Desai rima.desai@brighton-hove.gov.uk, Jenny Garlick jenny.garlick@brighton-hove.gov.uk, Luke Hamblin luke.hamblin@brighton-hove.gov.uk</p>

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